



# referee report guide

## Introduction

In recognition of the important role of scientific research and innovation to Victoria's economy & the continuing need for Victorians to be skilled in science, technology, engineering and mathematics, the Victorian Government will provide ten Victoria Fellowships in 2022.

Each Fellow receives a travel grant of up to \$18,000 to undertake a *short-term overseas study mission to assist in developing a commercial idea; undertaking specialist training; or career development not available in Australia.*

Activities that may be supported by a Victoria Fellowship during the overseas study mission include:

- Attending a laboratory or industrial site(s) to learn practices which will assist with the rapid advancement of the Fellow's Victorian activities;
- Undertaking specialised advanced technological courses or training not available in Victoria;
- Using test facilities not available in Victoria;
- Delivering an oral presentation at an international meeting;
- Progressing start-up initiatives or a commercial idea which would be assisted by work or development within a professional environment not available in Victoria.

In 2022, on behalf of the Victorian Government, **veski** will award:

- Five \$18,000 Fellowships for Life Sciences
- Five \$18,000 Fellowships for Physical Sciences.

## Life Sciences

The Life Sciences category comprises the fields of science that involve the scientific study of living organisms and their life processes and ecosystems, covering fields such as biology, medicine or anthropology.

## Physical Sciences

The Physical Sciences category encompasses the branches of science that study non-living systems, including but not limited to fields such as physics, chemistry, earth sciences, engineering, ICT, mathematics and statistics, or astronomy.

Study missions offer Victoria Fellows the opportunity to broaden their experience, develop networks and better identify where their activities fit into the local and international community.

Applications are sought from:

- Early-career individuals who have an original and innovative idea which needs development;
- Individuals employed in research and development in industry, research institutes or universities; and
- Postgraduate students undertaking a 100% research based degree, nearing the completion of their studies.

Fellowships are not intended to support the completion of PhD studies.

Proposals that demonstrate a link to Victoria's knowledge base or technological strengths or show significant potential for innovative advances are encouraged.

## Important notes

Thank you for agreeing to provide a Referee Report. Referee Reports form an important part of the assessment process. The Referee Report is confidential.

**Please note:** Referees should not be the applicants Head of Department or Institution, or be from the organisation(s) listed within a Victoria Fellowship study mission plan. **Independent** international Referees and Referees outside the applicant's department or institution are **strongly encouraged**.

Following the submission of a Victoria Fellowship application, you will receive an email 'Victoria Fellowship in 2022 - Referee Report Requested' containing a link to the form. Referee Reports can only be accessed via this link and must be submitted no later than 12.00pm [AEST] **Monday, 25 July 2022**.

- Please do not pass the Referee Report to the applicant.
- Please note receipt of the Referee Report is time critical to the assessment process.
- Referees will receive an email acknowledging receipt of their Referee Report.
- Referee reports received after 12:00pm (AEST), **Monday, 25 July 2022** will NOT be considered by the selection panel.

The selection panel will, with absolute discretion, select the proposed Victoria Fellows on the basis of the key criteria. The panel's recommendations will be submitted to the Minister for Jobs, Innovation & Trade for endorsement.

The recommendations of the selection panel are final and appeals will not be considered. Feedback on unsuccessful applications will not be provided by either the panel or **veski** and the Victorian Government reserves the right not to make awards in any given year.